

# 113 - BUILDING AND SAFETY

## Operational Summary

### Agency Description:

The Building and Safety fund is a Restricted/Special Revenue Fund to enforce safety codes, ordinances and statutes related to construction and use of buildings, oil production, signs, zoning and community development in unincorporated areas of Orange County.

### At a Glance:

Total FY 2000-2001 Actual Expenditure + Encumbrance:	15,940,911
Total Final FY 2001-2002 Budget:	19,237,808
Percent of County General Fund:	N/A
Total Employees:	106.00

### Strategic Goals:

- Process development permits.
- Provide excellent client services.
- Review building plans for compliance with building codes and regulations.
- Maintain plan check response time.

### Key Outcome Measures:

Performance Measure	FY 2000-2001 Results	FY 2001-2002 Target	How are we doing?
<b>COMPLETE PROCESSING OF 90% OF PERMITS WITHIN ESTABLISHED TIME FRAMES.</b> <b>What:</b> Perform permit processing for first plan checks within the established time goal. <b>Why:</b> The indicator shows whether PSDS is meeting public/development community's processing expectations.	Accomplished the target of processing of 90% of permits within established time frames.	Continue to process 90% of permits within established time frames.	Excellent, processing is on target.
<b>ACHIEVE 95% CUSTOMER SATISFACTION RATING BY AUGUST 2001.</b> <b>What:</b> PSDS is currently investing in Intranet Development Processing Center Customer Service Evaluation. <b>Why:</b> This indicator determines how well PSDS is serving public/development community clients.	95% Customer Satisfaction rating achieved in latest survey.	Continue to survey Customer Satisfaction and strive for 95% rating level.	On target for measurement outcome in August 2001.

### Fiscal Year 2000-01 Key Project Accomplishments:

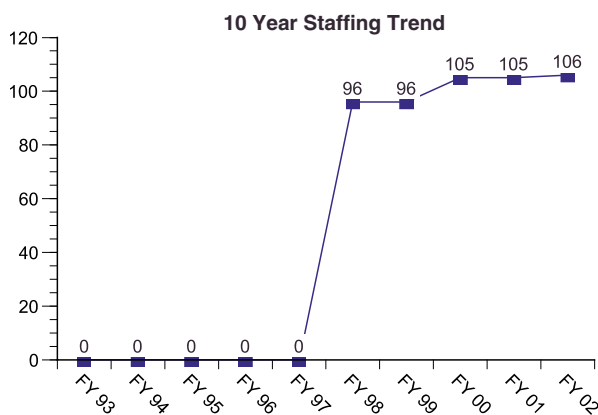
- PSDS Online Services via Automated Permitting & Planning System (APPS):
- Orange County Planning Projects; Code Enforcement Online Complaint Submittal; Permit Fee & Deposit Estimator; Virtual Development Processing Center; and Permit Inspecting and Request Processing.
- Completion of Automated Permitting & Planning System (APPS) Phase II.
- Completed the purchase of six replacement vehicles for field inspectors in Building Inspection.

**SUBDIVISION & GRADING SERVICES** - Maintains subdivision tentative maps, reviews and approves street and drainage improvement plans, processes Subdivision Committee agenda, administers the master Plan of Drainage, and issues and inspects grading permits.

**BUILDING PERMIT SERVICES** - Reviews and approves all plans for building improvements and community development within unincorporated areas of the County. Issues building, plumbing, electrical and mechanical, and use and occupancy permits.

**BUILDING INSPECTION SERVICES** - Enforces safety codes, ordinances and statutes related to the construction and use of buildings, signs, zoning and community development in unincorporated areas of the County. In an effort to improve reporting organization structure information, the agency-wide shared services were incorporated into this activity.

### Ten Year Staffing Trend:



### Ten Year Staffing Trend Highlights:

- Planning & Development Services Department was established on November 19, 1996 in accordance with Board Resolution No. 96-825. The staffing change from FY 1998/1999 to FY 1999/2000 is due to converting limited term and extra help Building Inspectors to regular positions. For FY 2001/2002, Board of Supervisors approved position augmentations for a Planner IV for Subdivision and Grading Services Division and an Engineering Tech II for Building Permits Division to provide counter services and process projects to meet the demands of our clients in the DPC.

## Budget Summary

### Plan for Support of the County's Strategic Priorities:

Consistent with PDSD's Strategic Goals to assist the County with the utilization of integrated computer applications and inter/intra electronic communications; and continue preparation and implementation of the Automated Permitting and Planning System (APPS).

### Changes Included in the Base Budget:

Changes primarily due to the 28% reduction of Building Permit fees plus an additional 5% fee reduction approved by the Board of Supervisors on February 6, 2001. Revenues and Operating expenses resulted in a reduction of Fund 113 balance for FY2001/02 recommended reserve of \$8.4 Million.

Equipment purchase for 8 vehicles for field Building Inspectors.

## Approved Budget Augmentations and Related Performance Results:

Unit/Amount	Description	Performance Plan	Ref. Num.
<b>Engineering Technician II Position Amount: \$ 54,477</b>	This position is required to provide assistance to clients in the Development Processing Center.	To ensure construction of buildings comply with safety standard & building codes.	113-001
<b>Planner IV Position Amount: \$ 74,545</b>	To provide better public counter services & additional staff to prepare subdivision staff reports.	Meeting State Law requirements prompted more staff time preparing reports to meet deadlines.	113-002

## Final Budget and History:

Sources and Uses	FY 1999-2000 Actual Exp/Rev <sup>(1)</sup>	FY 2000-2001 Final Budget	FY 2000-2001 Actual Exp/Rev <sup>(1)</sup>	FY 2001-2002 Final Budget	Change from FY 2000-2001 Actual	
					Amount	Percent
Total Positions	N/A	105	N/A	106	106	0
Total Revenues	9,942,724	11,059,331	10,738,094	10,852,935	114,841	1
Total Requirements	14,113,905	23,957,182	15,628,582	19,237,808	3,609,226	23
FBA	15,945,720	12,897,851	12,104,961	8,384,873	(3,720,088)	(31)

(1) Amounts include prior year expenditures and exclude current year encumbrances. Therefore, the totals listed above may not match Total FY 2000-01 Actual Expenditure + Encumbrance included in the "At a Glance" section.

Detailed budget by expense category and by activity is presented for agency: BUILDING AND SAFETY in the Appendix on page 461.

## Highlights of Key Trends:

- Continuation of development and implementation for Automated Permitting and Planning System (APPS) Phase III and IV Applications.
- Permit Activity and Valuation is consistent with Chapman Economic Forecast indicating continuation of growth in construction spending.